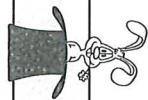


Punctuating Speech



Speech always ends with a punctuation mark.

The punctuation mark goes inside the speech marks.

If the sentence carries on after the speech, put a comma. "We're coming," he said. ↖ comma

If the sentence ends when the speech ends, use a full stop. You also need to add a comma before the speech starts and begin the speech with a capital letter. He said, "We're coming." ↖ comma ↖ capital letter ↖ full stop

1 Add one comma in the correct box to complete each sentence.

"You can't ☐ have any more ☐ " my aunt ☐ said.

"Tonight there'll ☐ be a comet ☐ " said ☐ Mr Hoad.

"I can play ☐ five instruments ☐ " ☐ said Tomek.

"Sometimes I ☐ wear ☐ Mum's shoes ☐ " Fiona said.

"We're going ☐ as far as the tree ☐ " ☐ said Peter.

2 Add commas and full stops in the correct places in these sentences.

Gemma said " This is very wobbly jelly "

Amelia thought " I would love to visit Japan one day "

Luis said " Grapes can be purple or green "

My dad said " Let's make a list of everything we need "

Jill thought " I hope Jack has found some water by now "

Stephen whispered " I don't like mushy peas "

3 Tick the box to show which punctuation mark would complete the sentence.

comma ☐ full stop ☐

"I'm so tired ? " he said as he sat down.

☐
☐

Ivy said ? "The train is ten minutes late."

☐
☐

"I hate brushing my hair," said Max ?

☐
☐

Nick said, "Gran is knitting me a cardigan ? "

☐
☐

"Your kitten will be fine ? " said the vet.

☐
☐

"It's taken us five years," said the builder ?

☐
☐

The teacher said ? "Please sit quietly now."

☐
☐

4 Put the punctuation in the boxes into each of the sentences. They are in the correct order already, and the first one has been done for you.

" , " . "My dad is an excellent baker," said Erin.

, " . " Felix said I support Manchester United

" , " . I've made a daisy chain for you said Holly

, " . " Aidan said This is my favourite book

" , " . Now the rabbit will vanish said the man

, " . " Heather said Here's the cake I made

"I can punctuate speech with full stops and commas."



Punctuating Speech with ! or ?

Speech can also end with an exclamation mark or a question mark. It always goes inside the final speech marks.

Sue asked, "Can we stop?"  question mark capital letter  exclamation mark You don't need a capital after '?' or '!'. 



- 1 Tick the boxes next to the sentences that are punctuated correctly.

"I don't want to go to bed yet!" yelled Mario. ☐

"Please can I go to the ball?" asked Cinderella. ☐

Sara asked, "Do you want to help us pick berries?" ☐

"Don't touch that, it's really hot!" shouted the chef. ☐

Patrick "thought I wonder if two plus two is five?" ☐

"Why are you rolling in the dirt?" my mum asked. ☐

- 2 Complete these sentences by writing an exclamation mark or a question mark in the box.

"Please can I paint my new bedroom orange " asked Violet.

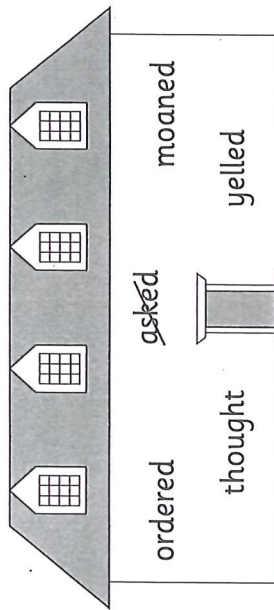
"Don't you dare touch my new computer " Jamie shouted.

Rachel asked, "How long have you lived in this house "

The giant roared, "I smell the blood of an Englishman "

"Can I stay inside and play board games " Josh asked.

3 For each sentence, write a question mark or an exclamation mark in the box. Then pick a word from the house to complete the sentence.



"Why do we have to do maths ? " Lee asked his teacher.

"Will I get everything ready in time " I to myself.

"This is the best theme park ride ever " Scott.

"Isaac Smith, put that down right now " his mum .

"Oh, but why do I have to clean the cage " Max.

- 4 Put the punctuation in the boxes into each of the sentences. You'll need to put the punctuation in the correct order.

" " . ?  Would you like to learn French asked Colin

! , " "  I shouted Stop walking on my paintings

. " ? "  Where is a good place to eat we asked

" " ! ,  Grace yelled Move out of my way now

"I can use exclamation and question marks in speech."    